



Department of ADMINISTRATIVE SERVICES Job Postings



DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY Transportation Rights of Way Assistant Director Bureau of Engineering and Construction

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public (see "Eligibility Requirement" section below)
Location: Division of Rights of Way, Newington Headquarters Building
Job Posting No.: 29766
Hours: 40 hours per week
Closing Date: **September 9, 2016, 4:00 p.m.**
Salary: Pay grade MP69 (\$101,558 - \$138,477 annually)

There is a Transportation Rights of Way Assistant Director position currently available in the Office of Engineering, Division of Rights of Way, in the Newington Administration Building. The position is 40 hours per week and is a Managerial position.

Position Description: The Division of Rights of Way manages activities in the appraisal, acquisition, lease, and sale of real property for all modes of transportation. The incumbent in this position evaluates and interprets pertinent state and federal laws governing the acquisition of real property rights through condemnation or purchase; reviews appraisals and negotiates for real property rights; oversees relocation of displaced families and businesses; reviews preparation of instruments of conveyance and condemnation, and real estate closings for conformance with state and federal standards; reviews and interprets state and federal funding policies for transportation projects; formulates program goals and objectives; assists in the development of related policy; evaluates staff and recommends appropriate training and performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED:

Knowledge, Skills and Ability: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant State and Federal laws, statutes and regulations; knowledge of the methods and practices of land acquisition by purchase or condemnation; knowledge of title examining and recording; knowledge of real estate appraisal; knowledge of Federal regulations pertaining to relocation of families or businesses displaced by the construction of transportation facilities; knowledge of State laws pertaining to eminent domain and other Connecticut laws pertaining to land acquisition; some knowledge of highway construction; considerable interpersonal skills; considerable oral and written communications skills.

EXPERIENCE AND TRAINING:

General Experience: Ten (10) years of professional experience in real property control and management with involvement in acquisition and disposal and either appraisal or assessment.

Special Experience: Two (2) years of supervisory experience in appraisal, acquisition, or sale of real property, title examining and conveyance, or in large scale property management.

Note: For state Employees, supervisory experience will be interpreted at or above the level of Supervising Property Agent.

Application Instructions: Submit a cover letter, which states your interest and suitability for the position, resume, and [Application for Examination or Employment \(Form CT-HR-12\)](#) by the closing date stated above. State of Connecticut employees must include copies of their last two (2) performance appraisals received. Send to:

DEPARTMENT OF TRANSPORTATION
Bureau of Engineering and Construction
Office of Rights of Way
2800 Berlin Turnpike
Newington, CT 06111
Attn: Ms. Yolanda Rolando

Interviews may be limited to candidates whose experience and training most closely meet the requirements of this position. Refer to <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=7079> for job specification requirements. The candidate pool resulting from these interviews may be used to fill future positions in this classification in the Division of Rights of Way, for one year. The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.